



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

**Alaska Workforce Investment Board
Workforce Readiness and Employment & Placement Committee
June 5, 2008 10:00 a.m.
Anchorage Chamber of Commerce Board Room
1016 W. 6th Ave. Suite 304
Teleconference Number: 1-800-315-6338 Code: 2942 (AWIB)
Minutes**

Roll Call: ☒ Doug Ward, Chair; ☒ Todd Bergman; ☒ John Cannon;
☐ Mayfield Evans; ☐ Jim Laiti; ☐ Fred Villa; ☒ Kathy Craft; ☒ Dave Rees;
☒ Betty Jo Dibble

Staff: Barbara Duval, Project Coordinator, Louise Dean, Project Coordinator.

Guests: Rick Rios, Eldon Davidson and Marcia Olson

Approval of Agenda - Doug Ward discussed the agenda and called the meeting to order.

Doug welcomed John Cannon as a new committee member. Doug will contact Mayfield Evans regarding his participation on the committee.

Doug Ward had to leave and turned the meeting over to Dave Rees.

Approval of Minutes

(no motion was made to accept minutes, inadvertently missed)

Action Items

1. Ask Ex-Co for approval of Blueprint as foundation for Training Template. A motion to approve the Blueprint as a foundation for a Training Template and forward to the Executive Committee was made by John Cannon; seconded by Dave Rees. Vote was taken motion carried.

Discussion Items

1. Guest Marcia Olsen spoke regarding the Work Keys conference she attended. She provided an overview and answered various questions from committee members.
2. Resolution Number 08-02. This resolution was passed at the board meeting. The number on the resolution was changed to reflect the current calendar year.



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3. Resolution Process – Barbara Duval reported Greg Cashen is working on a process for committees writing resolutions.
4. Priority Strategies – Assure alignment with Committee Mandates (Workforce Readiness & Employment and Placement) with priority strategies. Barbara Duval reviewed the priority strategies with the committee. The committee decided to review use the full priority strategy document at future meetings. The document will be updated by staff on a monthly basis.

Other Items

AWIB website update – what documents would we like to see? The committee decided it would like to have prior meeting agendas and meeting minutes on the website.

Adjournment - John Cannon made the motion to adjourn the meeting. Todd Bergman seconded the motion. Vote taken; motion carried.

Next meeting date August 7th at 10:00am